



Risk Assessment Form

Form No: 49
Area/Department: Company Wide

Assessor: Emma Kent/Steve Rowson

Task/Activity: All duties carried out on site

Date of Assessment: 03/03/2020

Reviewed: 24/02/2022

Likelihood	Severity	Risk Rating (Likelihood x Severity)				
		Likelihood of Occurrence	Severity of Impact			
		Negligible	Minor	Serious	Major	Catastrophic
1. Remote	1. Negligible	1	2	3	4	5
2. Unlikely	2. Minor	2	4	6	8	10
3. Likely	3. Serious	3	6	9	12	15
4. Highly Likely	4. Major	4	8	12	16	20
5. Almost Certain	5. Catastrophic	5	10	15	20	25

Hazards	Who Might be Harmed & How	Risk Rating (before controls)			Existing Control Measures	Risk Rating (after controls)			Further Controls Required	Person Responsible for Action	Date Completed
		L	S	R		L	S	R			
Covid – 19 - a respiratory disease which has caused a global pandemic and is highly contagious.	Employees, visitors, contractors, agency staff	4	4	16	<ul style="list-style-type: none"> Anti-bacterial hand sanitisers placed at various locations throughout the company premises 	2	3	6	Risk Assessment to be reviewed on receipt of any new government guidance	Management Team	03/03/2020

<p>Potential exposure and consequent infection of COVID -19</p> <p>Symptoms include: Persistent cough, high temperature, loss of sense of smell or taste, potentially leading to further complications or even death</p>				<ul style="list-style-type: none"> Welfare facilities provided, including hot running water, soaps and barrier creams 	2	3	6		03/03/2020
				<ul style="list-style-type: none"> Hand washing advice displayed throughout the company 	2	3	6		03/03/2020
				<ul style="list-style-type: none"> Staff advised to isolate for 5 days if they test positive and should they decide to isolate they must provide a positive PCR test 	3	3	9		24/2/2022
				<ul style="list-style-type: none"> Staff encouraged to take up the vaccination and boosters 	2	3	6		1/8/2021
				<ul style="list-style-type: none"> Staff responsible for cleaning their own workstations during shift, especially at the start 	2	3	6		03/03/2020
				<ul style="list-style-type: none"> Staff are not legally required to wear face coverings in the workplace but may choose to wear one. 	3	3	9		24/2/2022

Signed: E Kent/S Rowson	Review Date: When government advice changes (within 1 year or earlier if working practices change)
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